

KALAMA COMMUNITY FAIR

JULY 10, 11, & 12, 2025

Haydu Park, 253 Kalama River Rd.

VENDOR APPLICATION/CONTRACT

This year's theme: Under the Big Top at the Kalama Fair

Business/Organization/Name: _____

Contact Person: _____ Address: _____

City: _____ State: _____ Zip: _____

Phone/Cell Number: _____ Email: _____

Type of business: _____ Item(s) to be sold in your booth: _____

_____ Returning Vendor

_____ New Vendor

BOOTH FEES:

(Please make the appropriate selection/s below.)

BOOTH PRICE INCLUDES ALL 3 DAYS

_____ \$20 Junior operated business. 11'x11' space.

_____ \$35 Non-profit organization. 11'x11' space.

_____ \$50 Standard booth 11'x11' space.

_____ \$5 ea. Additional vendor passes. Number of additional passes needed: _____

_____ \$5/day or \$10 for all 3 days – Wi-Fi access.

_____ 110 Electrical hook-up request. Number of items that need plugged in: _____

(See vendor information page.) (No guarantees on hookups.)

_____ TOTAL AMOUNT DUE.

If an electrical hookup is requested, what is it needed for? _____

Each vendor is allotted 3 vendor passes with any booth registration. Any additional passes needed can be purchased for \$5 each in the above section. Additional passes can also be purchased at the event at the Expo building.

Applicant's Signature: _____ Date: _____

Please send your completed application/contract for approval BEFORE sending payment. Once your application has been approved, please send booth fee no later than June 1st. There will be an additional \$25 charge for payments received after this date. Unless otherwise agreed upon.

Remember to keep a copy for your own records.

There will also be no refunds for cancellations after June 1st.

You can mail your application to:

Kalama Community Fair

P.O. Box 546

Kalama, WA 98625

Or email a copy of your application to:

kalamafair@gmail.com

PAYMENT INFORMATION:

(Charge Cards/Debit Cards – please fill out information below)

A \$2.00 bank fee applies when a card is used for payment.

Pd. w/ Visa/MC Card #: _____ Exp Date: _____ CW#: _____

PayPal @ kalamafair@gmail.com

Venmo @ kalamafair2021

If using purchase protection with Venmo, please additionally include the 2.99% we will be charged. We must receive the full booth space amount from each vendor.

FOR FAIR USE ONLY:

Vendor #: _____ Application received by: _____ Date received: _____

Cash: _____ Check: _____ Debit/Credit: _____ Venmo: _____ PayPal: _____

CONTACT INFORMATION:

Please feel free to reach out with any questions you may have!

Email: kalamafair@gmail.com

Phone #: 360-562-2039

Look for us: Facebook – Kalama Community Fair Instagram – kalama_community_fair

VENDOR INFORMATION

- All applications will need to be approved by the fair board. Please submit your application and we will contact you for payment once your application has been approved.
- Every vendor must sign and return the Hold Harmless form that is attached with this application.
- Please be sure to provide us with a full description of what you sell in your booth. If extra space is needed, please use the back of the application.
- All vendors must submit a map/drawing/picture of the outer dimensions of their booth layout along with the application. Include pop-ups, trailers, & other stands, along with the number of electrical items you wish to have plugged in.
- As a food vendor, please make sure you're clearing yourself with the Cowlitz County Health Department. They will contact us if they have not heard from our vendors as we get closer to our event. And they will come on the morning of the first day to check all food vendors.
- All spaces are filled on a first-come, first-serve basis. Spaces are assigned at the Vendor Manager's discretion.
- All products and displays must be contained within the allotted space and must not overflow into the walkways or fire lanes. All items not in compliance will be removed without notice if the above rules & regulations are not followed.
- Electrical hook-ups are limited. Please make sure to provide a list of what you require electricity for. Fair board approval only. Hook-ups are not guaranteed when requested.
- Vendors must submit a certificate of insurance if available.
- All vendor booths must stay open and manned during designated hours. Food vendor hours are 11am – 9pm.daily. Merchandise vendors are 11pm-8pm daily. Food vendors must be ready to serve food items when the fair opens. No exceptions.
- Check in/Set up time begins Wednesday, July 9th @ 11am and ends at 8pm. Special arrangements may be made upon request. There is also set-up time on Thursday, July 10th from 8am-11am before the fair opens.
- All set-ups must be completed prior to the fair opening @ 11am, Thursday July 18th. The main gate will be open starting at 11am for setting up the day of.
- Every vendor must provide their own canopy tent(s). We also do not provide extension cords or hoses for electricity and water hook ups.
- Due to a sprinkler system, booth canopies cannot be staked down. They must be weighed down instead.
NOTHING can be staked into the ground.
- All vendor tents and displays should be left up overnight. We have security to monitor our event and have never had theft issues. You can of course wrap your tents and displays for the evening.
- Vendor parking is available for all vendors in specified areas only.
- There is no overnight camping allowed by vendors in the park or in the vendor parking. You may be asked to leave the event if you are caught sleeping in your vehicle.
- Vendors must have a Vendor Pass to enter the gates during fair hours. 3 free passes will be issued to each vendor. Any additional passes will cost \$5 per person. See the application page to purchase additional passes.
- Vendors are responsible for trash removal, in their booth and surrounding areas.
- NO DOGS are allowed at Haydu Park. No exceptions.
- This is a family environment. There is no smoking or vaping at Haydu Park.
- A signed copy of the Vendor Information page must be returned with your application.

Signature: _____ Date: _____

RV HOTEL OPTIONS:

The Port of Kalama does not allow over night parking or camping at Haydu Park or surrounding Port owned properties. So please make sure you have arrangements for your overnight stays in Kalama during the fair.

Below is a list of options for either camping or local hotels.

CAMP KALAMA RV PARK: (360) 442-4722 – office@campkalamarvpark.com

5055 Meeker Dr. Kalama, WA 98625

MCMENAMINS KALAMA HARBOR LODGE: (360) 673-6970

215 Hendrickson Dr. Kalama, WA 98625

BEST WESTERN WOODLAND INN: (360) 225-1000

1380 ATLANTIC AVE. WOODLAND, WA 98674

COMFORT INN & SUITES KELSO: (360) 425-4600

440 Three Rivers Dr. Kelso, WA 98626

RED LION HOTEL KELSO: (360) 636-4400

510 S Kelso Dr. Kelso, WA 98626