

KALAMA COMMUNITY FAIR

JULY 18, 19, & 20, 2024

Haydu Park, 253 Kalama River Rd.

FOOD VENDOR APPLICATION/CONTRACT

This year's theme: Stars, Stripes, & Kalama Summer Nights!

Business/Organization/Name: _____

Contact Person: _____ Business Address: _____

City: _____ State: _____ Zip: _____

Phone/Cell: _____ Email: _____

Type of business: _____ Item(s) to be sold in your booth: _____

_____ Returning Vendor _____ New Vendor

BOOTH FEES

(Please make the appropriate selection/s below.)

Prices include all 3 days.

_____ \$35.00 Non-profit organization.

_____ \$70.00 Standard space, 11'x11'

_____ \$85.00 Food Truck Space

_____ \$5.00 ea. Additional Vendor Passes Number of additional passes needed: _____

_____ \$5.00/day or \$10.00 for all 3 days for WiFi access.

_____ 110 Electrical hook-up request. (See Vendor Information Page) (No Guarantees on hook-ups)

_____ Water hook-up request.

_____ Total amount due.

If electrical/water is being requested, what is it needed for? _____

Each vendor is allotted 3 vendor passes with any booth registration. Any additional passes needed can be purchased for \$5 each in the section above.

Please send your completed application/contract first for approval. Once application is approved, send your booth fee and certificate of insurance no later than June 1st. There will be a \$25 charge for payments received after this date unless otherwise agreed upon. Remember to keep a copy for your records.

Cancelations made after June 1st will not be refunded.

Mail to: Kalama Community Fair

P.O. Box 546

Kalama, WA 98625

PAYMENT INFO:

(Charge Cards/Debit Cards- please fill out information below)

Pd. w/Visa/MC Card # _____ Exp. Date _____ CVV# _____
(a \$1.00 bank processing fee applies)

PayPal @ kalamafair@gmail.com

Venmo @kalamafair2021

UBI # _____ (Wash. State Unified Business Identifier if applicable).

For Fair Office Use Only

Vendor #: _____ Application Received By: _____
Amt Received: _____

Cash: _____ Check: _____ Debit/Credit: _____ Venmo: _____ PayPal: _____

Contact Information:

Email: kalamafair@gmail.com Phone #: 360-562-2039

Look for us:  Kalama Community Fair  kalama_community_fair

Please check the box that you have read, signed and agreed with the Vendors Information page.

Vendor Signature: _____

Date: _____

VENDOR INFORMATION:

- All applications will need to be approved by the Fair board. Please submit your application and we will contact you for payment once your application has been approved.
- Every vendor must sign and return the Hold Harmless form that is attached with this application and information.
- Please be sure to provide us with a full description of what you sell in your booth. (If extra space is needed for description, please use the back of application)
- All Vendors must submit a map/drawing/picture of the outer dimensions of their booth layout along with application. Include all pop-ups, trailers, & other stands, and the number of electrical hook-ups wanted.
- As a food vendor please make sure you're clearing yourself with the Cowlitz County Health Department. They will come the morning of the first day to check food vendors.
- All spaces are filled on a first come, first serve basis. Spaces are assigned at the Vendor Manager's discretion.
- All products and displays must be contained within the allotted space and must not overflow into the walkways or fire lanes. All items not in compliance will be removed without notice if the above rules & regulations are not followed.
- Electrical hook-ups are limited. List each appliance needing electricity. Fair board approval only. **(HOOK-UPS ARE NOT GUARANTEED)**:
- Vendors must submit a certificate of insurance.
- All vendor booths must stay open and manned during designated hours and remain open till 8:00 PM for Merchandise Vendors and 9:00 PM for Food Vendors. **No Exceptions**
- Check-in/Set -up time begins **Wednesday, July 17th, @ 11 am**. (Special arrangements available upon request and approval.)
- All set-up for booths needs to be complete prior to the fair opening **@ 11 am, Thursday July 18th**. The main gate will be open starting at 8am if you need set-up time on Thursday.
- Every vendor must provide their own canopy tent(s). We also do not provide any extension cords for electrical use.
- Due to a sprinkler system, booth canopies cannot be staked down. They must be weighed down instead. **NOTHING can be staked into the ground!**

VENDOR INFORMATION CONTINUED:

- All vendor tents and displays should be left up over night. We have security to monitor our event and have never had theft issues. You can of course wrap your tents and displays for the evening.
- Vendor parking is available for all vendors in a specified area only.
- There is no overnight camping allowed by vendors in the park or in Vendor Parking. You may be asked to leave the event if you are caught sleeping in your vehicle.
- Vendors must have a Vendor Pass to enter the gates during fair hours. 3 free passes will be issued to each vendor. Any additional passes will cost \$5 per person. See application page to purchase additional passes.
- Vendors are responsible for trash removal in their booth and surrounding area.
- No dogs are allowed at Haydu Park. No exceptions.
- This is a family environment. There is no smoking or vaping at Haydu Park.
- A signed copy of the Vendor Information page must be sent in with the application.

Signature: _____ Date: _____

(Please read vendor information page carefully. Sign on above line that you have agreed to the rules/terms of the Kalama Community Fair)

RV/HOTEL OPTIONS:

Camp Kalama RV Park: (360) 442-4722 – office@campkalamarvpark.com
215 Meeker Dr. Kalama, WA 98625

McMenamins Kalama Harbor Lodge (360) 673-6970
215 Hendrickson Drive Kalama, WA 98625

Best Western Woodland Inn (360) 225-1000
1380 Atlantic Ave. Woodland, WA 98674

Comfort Inn & Suites Kelso (360) 425-4600
440 Three Rivers Dr. Kelso, WA 98626

Red Lion Hotel Kelso (360) 636-4400
510 S Kelso Dr. Kelso, WA 98626

Kalama Community Fair
P.O. Box 546
Haydu Park
523 Kalama River Rd.
Kalama, WA 98625
360-562-2039
kalamafair@gmail.com



2024 Kalama Community Fair

To the fullest extent permitted by law, _____ (hereinafter "Party") hereby covenants and agrees to indemnify, defend, save and hold harmless Kalama Community Fair, a non-profit corporation, its officers, employees, and agents (hereinafter collectively "Indemnified Party"), from and against any and all actual or potential liability claims, demands, damages, expenses, fees (including reasonable attorneys', accountants', and paralegal fees), fines, penalties, suits, proceedings, actions, causes of action, and/or costs which may be imposed upon or incurred by Indemnified Party from: (1) any and all Bodily Injury, Personal Injury, and Property Damage whatsoever occurring on Kalama Community Fair real property or real property used by Kalama Community Fair; (2) any and all Bodily Injury, Personal Injury, and Property Damage to the extent caused by (i) the Party or the Party's employees, agents, or contractors or (ii) third party delivering equipment and/or material to the Party; and (3) any and all Damages and Claims arising from a Third Party Liability caused by the Party or the Party's employees, agents, or contractors.

Signature

Date

Tara Hargrave, President, 360-518-2974; Ashley Williams, Vice President, 360-751-8374;
Cheryl Rogers, Treasurer, 360-749-2594; Cleone Kockritz, Secretary, 360-673-4869;
Amanda Hodge, Princess Manager, 225-772-2034; Member at Large - Jeanne Gieg